

*****Commissioners did not meet the week of September 15, 2014, due to the annual Idaho Association of Counties Commissioners and Clerk's Conference.**

*****Monday, September 22, 2014**, Commissioners met in regular session with Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, Clerk Glenda Poston, and Deputy Clerk Michelle Rohrwasser.

Blue Sky Broadcasting Reporter Mike Brown was also present at meetings on and off throughout the day.

9:00 a.m., Road and Bridge Superintendent Jeff Gutshall joined the meeting to give his departmental report. Also present was Chief Deputy Sheriff Rich Stephens. Mr. Gutshall did not provide a written report. Mr. Gutshall spoke of working on the approach and culvert for the Cascade Creek project. Mr. Gutshall said the project is on schedule and notifications have been issued to the public. The temporary road crossings will allow for emergency service vehicles. Mr. Gutshall said the Idaho Transportation Department's Title VI Representative has reviewed the county's Title VI procedures and he was impressed with the notification and gathering of concerns process as it pertains to the Cascade Creek project. This project is expected to take a couple of days, but could also take up to one week.

Mr. Gutshall spoke of the Local Professional Services Agreement for Deep Creek Bridge #4. The agreement is for the procurement of load rating services on Key 08772, STC-5907, Deep Creek Bridge #4, Project #BR-5907(100). The amount is not to exceed \$3,800.

Chairman Dinning signed the Idaho Transportation Department Local Professional Services Agreement #8978 for Deep Creek Bridge #4 as Commissioners had already made a motion to sign any documents related to this project.

Mr. Gutshall discussed working to update the county's Transportation Plan and he spoke of prioritizing turn lanes and the McArthur Lake area. The Plan will be discussed at this Wednesday's Boundary Area Transportation Team (BATT) meeting. Road and Bridge has finished the traffic counts, which will be included in the Plan. Road and Bridge has to show deficiencies for needed bridge work and has to be realistic for projects. Mr. Gutshall reminded Commissioners the Transportation Plan has to be approved by resolution.

Commissioners discussed a matter involving maintenance to Copper Creek Road and possibly having the Forest Service provide maintenance to this road half of the year and the county provide maintenance for the remaining half of the year. Chairman Dinning said another entity has a similar agreement with the Forest Service so Commissioners will look into this.

Commissioners and Mr. Gutshall briefly discussed matters regarding the gravel pit in Moyie Springs in relation to a neighboring property owner's easement.

Commissioners discussed a continuing resolution being passed as it pertains to Secure Rural Schools (SRS) funding. The continuation of SRS is to December 2014.

Mr. Gutshall spoke of having a Mining Safety and Health Administration (MSHA) safety inspection conducted. Mr. Gutshall said Road and Bridge did not have any citations from the spring inspection, but a few small citations were received as a result of this latest inspection.

Chief Deputy Sheriff Rich Stephens, Commissioners and Mr. Gutshall discussed mechanical services that Road and Bridge provides to Sheriff's Office vehicles. Chairman Dinning said maintenance work has still been budgeted, but in the future another alternative may need to be utilized.

The meeting with Mr. Gutshall ended at 9:41 a.m. Chief Deputy Sheriff Stephens left the meeting.

Commissioners spoke to County Civil Attorney Tevis Hull via telephone about various matters to include the gravel pit easement issue, hangar lease agreements, and the matter of trees that fell onto Phil Lindeman's property. Attorney Hull stated that since Mr. Lindeman had mentioned the county would hear from his attorney he would advise that Commissioners do not meet with Mr. Lindeman personally, but instead wait to hear from Mr. Lindeman's attorney. Attorney Hull added that Mr. Lindeman had later stated he didn't have an attorney.

Chairman Dinning informed Attorney Hull that Commissioners received a call from property owner David Byler. Mr. Byler said Epic Land Solutions had promised him he would be reimbursed for relocating personal property he had on this real property that the county had purchased through the Airport Land Acquisition grant. Commissioners said Diane Zipperer with JUB Engineering had a document that referenced additional information so they are just waiting for that information to come from JUB Engineering in the meantime.

9:45 a.m., Commissioner Kirby moved to go into executive session under Idaho Code 67-2345(1)f, to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Commissioner Pinkerton second. Commissioners voted as follows: Chairman Dinning "aye", Commissioner Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. 9:50 a.m., Commissioner Kirby moved to go out of executive session. Commissioner Pinkerton second. Motion passed unanimously. No action was taken.

10:00 a.m., Commissioners held a public hearing to consider Planning and Zoning Application #14-072. An application for a short plat primitive subdivision requested by Jeffrey Veys Trust. Present were: Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, Clerk Glenda Poston, Deputy Clerk Michelle Rohrwasser, Interim Planning and Zoning Administrator John Moss, Don Morice, Susan Kemmis, and Ken Davis who is representing himself and Mr. Veys. The public hearing was recorded. Chairman Dinning reviewed the public hearing procedures. There were no questions regarding the procedures.

Chairman Dinning opened the hearing and reviewed hearing procedures. Commissioners did not have a conflict of interest.

Chairman Dinning said the applicant wishes to split parcel #RP62N03E194810A, consisting of 62.05 acres on Highway 2 East, into six lots, 10 acres or greater in size. The parcel is in Agriculture/Forestry zone, which has a 10 acre standard net residential density.

Chairman Dinning asked the applicant to give an opening statement. Mr. Davis offered his statement and said he doesn't believe Mr. Veys will openly sell the lots to the public as it's a family trust. Chairman Dinning said he believes Commissioners have to consider this application as if the lots will be sold on the open market. Chairman Dinning asked if the Idaho Transportation Department has been contacted to

issue an approach permit off the highway. Mr. Davis said a permit has already been issued. Chairman Dinning questioned if the applicant was not planning to install utilities at this point. Mr. Davis said that was correct. Mr. Davis said covenants have been created and Commissioners have a copy of those covenants in their packet of information. Chairman Dinning asked if there will be a road maintenance agreement. Mr. Davis said yes, each lot owner is responsible for the shared cost. Commissioners reviewed the application. Covenants include the following: Section 1 is the definition of terms such as residence, assessment, declarant, parcel or lot, management body or owners association, owners, person, plat and property or project. Section 2 includes utilities, access, easements and set-backs as follows: underground utilities, utility easement requirements, set-backs, antennas, road maintenance requirements, snow plowing and dust abatement. Section 3 references general provisions to include: animals, refuse and junk prohibited, compliance with local ordinances, sewage disposal, gravel pits, future subdividing, utility fees, courses, nuisances, natural drainage, fences, water, drain fields, signs, mobile or manufactured homes, recreational vehicles, residential construction, time-sharing prohibited, owner obligation to rebuild, occupants bound, and enforcement. The complete declaration of covenants, conditions and restrictions for the proposed Parkcrest Subdivision can be found in the original file in the Planning and Zoning Office.

Chairman Dinning reviewed the staff report as provided by former Planning and Zoning Administrator Dan Studer. Chairman Dinning said the application meets the minimum lot size and it's appropriate for a primitive subdivision intended for residential development. Highway access has been addressed and the application does meet the intent of the Planning and Subdivision Ordinance.

Chairman Dinning asked Mr. Moss for his comments. Mr. Moss said he has reviewed the application and finds it to be complete.

Chairman Dinning opened the hearing to public testimony and asked for public comments from those in favor. No one from the public spoke.

Speaking uncommitted was Susan Kemmis, mile post 73.5, Highway 2. Ms. Kemmis said the land she lives on is owned by her daughter and her daughter's husband, James and Amanda Martin. Ms. Kemmis said her daughter is concerned about the easement as her driveway crosses a corner piece of the proposed subdivision. Ms. Kemmis said she has an easement and the concern would be to maintain the easement as she has no highway access. Mr. Davis said he will show the existing road on his map whether or not it is recorded. Ms. Kemmis said James and Amanda Martin are her family and they own the property she lives on. Ms. Kemmis said the other issue is whether Skin Creek Water Association could handle the water need, but that would be Skin Creek Water Association's concern. Commissioners said the application shows wells. No one else from the public spoke uncommitted to the application.

Chairman Dinning asked for public comment from those opposed to the application. No one spoke.

Chairman Dinning asked Mr. Davis for a closing statement. Mr. Davis said he will show the existing easement on the map and if it has been recorded, he will also show book and page on the map. Mr. Davis said he knows the owners of the proposed subdivision don't have a problem with the easement matter, but if there is an issue, they can draft some paperwork. Chairman Dinning asked if a 20 foot roadway could be created. Ms. Kemmis wondered if the logging trucks also have this easement.

Don Morice said this road that accesses Ms. Kemmis's residence is the old county road. When the highway was built through this area the road she is now using was a county road. Mr. Morice said he

doesn't know what the procedure was for establishing that and whether or not it has an affect on this application or not. A condition of approval would be to take care of this situation. Mr. Davis said he can show that on his map, but it still doesn't make it legal until a document has been drafted by an attorney and recorded by the landowners.

There being no further testimony, Chairman Dinning closed the hearing to further testimony and called for discussion amongst Commissioners. Commissioner Kirby said the paperwork needs to be prepared and done on the easement. Commissioners can approve the application subject to a recorded easement.

Commissioner Pinkerton moved to approve Planning and Zoning Application #14-072 for a short plat primitive subdivision for the Jeffrey Veys Trust, as presented with the understanding Commissioners won't sign the plat until such time a recorded easement to the adjoining landowners, James and Amanda Martin, has been completed and referenced on the plat. Commissioner Pinkerton second. Motion passed unanimously.

The public hearing to consider Planning and Zoning Application #14-072 ended at 10:27 a.m.

Commissioner Kirby moved to cancel taxes for years 1998, 1999, 2000, and 2001 in the amount of \$172.98, late fees in the amount of \$3.46, costs of \$200.00, and interest in the amount of \$307.88 for a total of \$684.32 for parcel #RPB0240027012AA. Taxes, fees, costs, and interest will be cancelled and moved to notes receivable due to the sale of this property. Payments received will be applied to past due taxes. Commissioner Pinkerton second. Motion passed unanimously.

Commissioner Kirby moved to cancel taxes for years 2011, 2012 and 2013 in the amount of \$49.30, specials in the amount of \$394.44, late fees in the amount of \$8.88, costs in the amount of \$10.00, and interest in the amount of \$95.02 for a total of \$557.64 for parcel #MH61N01W25615AA because the mobile home was moved without the taxes having been paid and the location of the mobile home is unknown. Commissioner Pinkerton second. Motion passed unanimously.

Commissioners reviewed the contract addendum for Computer Arts, Inc. Clerk Poston said the contract addendum is for 250 hours at a cost of \$68 per hour in addition to travel costs.

Commissioner Pinkerton moved to sign the Computer Arts, Inc. Master Agreement, Software and Support License Contract Addendums A, B and C for 250 hours. Commissioner Kirby second. Motion passed unanimously.

10:30 a.m., Boundary County Emergency Services Director Dave Kramer joined the meeting.

Mr. Kramer said he has met with other entities about how well prepared our area is for Bakken crude oil coming through Boundary County on trains. Mr. Kramer said Bonner County is making application for a Department of Transportation grant to hire a private contractor to pull together response plans from different areas to see what we all have for response plans. Following will be completing a gap analysis to see what is missing in these plans, then to draft mitigation plans. This is looking at economic impacts such if there is a train derailment, it would be fairly extensive to deal with. The match for this grant from each county is \$3,000 and is in-kind. Mr. Kramer said he has invited the Kootenai Tribe to be involved as well so he's asked them to provide a letter of support. At the meeting held in Sandpoint attendees at this meeting learned of private carriers of hazard materials in this area and it was something he wasn't

aware of. Mr. Kramer recommended Boundary County support Bonner County in their efforts to apply for this Department of Transportation grant.

Commissioner Pinkerton mentioned the comment regarding an increase in the amount of crude oil traveling through the area. Mr. Kramer said the number of Bakken crude oil shipments on the trains have increased and this type of oil is a lot more flammable and more challenging for first responders. The exact number of shipments is not known. Mr. Kramer said some of the train tankers are being improved for shipping this material.

Mr. Kramer mentioned working on the Sheriff's Office to activate a free warning system as a starting point until other warning systems can be identified. Mr. Kramer reiterated the grant match is in-kind and the private contractor is responsible to make sure that match is met. Chairman Dinning said he would like to have the information on the amount of increased shipments that come through Boundary County.

Commissioner Kirby moved to sign the letter of support for Bonner County's efforts to obtain a Department of Transportation grant for the intended participation and adoption of a materials emergency planning grant. Commissioner Pinkerton second. Motion passed unanimously.

Mr. Kramer presented grant award documents pertaining to the 2014 State Homeland Security Grant (HSGP) and the 2014 Emergency Management Planning Grant (EMPG). The award amount for the HSGP grant totals \$27,143.78 and the award amount for the EMPG grant totals \$13,474.41. Commissioner Pinkerton questioned what would occur if the grant wasn't accepted.

10:55 a.m., Boundary Volunteer Ambulance (BVA) Chief Ken Baker joined the meeting.

Mr. Kramer explained what would be affected if the grant funds weren't awarded.

Commissioner Kirby moved to authorize the Chairman to sign the 2014 Emergency Management Planning Grant totaling \$13,474.41. Commissioner Pinkerton second. Motion passed unanimously.

Commissioner Kirby moved to authorize the Chairman to sign the 2014 Homeland Security Grant Program totaling \$27,143.78. Commissioner Pinkerton second. Motion passed unanimously.

Chairman Dinning asked Mr. Kramer if there has been any new information on extrication. Mr. Kramer said he attended last week's Boundary County Fire Chief's meeting and City of Bonners Ferry Fire Chief Pat Warkentin said the city is willing to use their extrication unit. There has also been discussion with the deputy fire marshal and he will obtain copies of agreements from other counties that could work as a memorandum of understanding (MOU), which can also include working with subscription departments. Chairman Dinning said Commissioners had talked about this. Commissioner Pinkerton said we need to have protocol to include what triggers certain emergency service entities to respond, extrication units and what triggers fire district to respond. Without having protocols and MOU's, emergency services in Boundary County doesn't have a system that works. Mr. Kramer said the City of Bonners Ferry Chief had expressed concern because of the response capabilities such as if there is a delay in calling the city's fire department as they do have the equipment to assist. The fire chief from Moyie Springs brought this up because he has so few members that they don't have enough responders to send out on a call outside of their area and still have enough to cover their district. Commissioner

Pinkerton said without protocols in place they are left holding the bag and no one knows who is going to respond. Commissioner Pinkerton said we need roles and responsibilities.

Mr. Kramer said the willingness of the fire districts to provide extrication is there. It's just working on the process of improving communications. The various responding agencies have different boards, different attorneys, municipalities, etc., so they each have different stopping blocks. The county relies on volunteers for the most part and we need to knock down some of those invisible walls that you can't work with a subscription department if you are a taxing district. Mr. Kramer said the process is moving forward, but slowly. It was suggested to have the fire chiefs take that on to move even further. Commissioner Kirby said this should start with Fire Chief's Association.

The meeting with Mr. Kramer ended at 11:11 a.m.

11:11 a.m., Commissioner Kirby moved to recess as the Boundary County Board of Commissioners and convene as the Boundary County Ambulance Service District Governing Board. Commissioner Pinkerton second. Motion passed unanimously.

Commissioner Kirby moved to approve the minutes of August 18, 2014 and the budget hearing minutes from September 2, 2014. Commissioner Pinkerton second. Motion passed unanimously.

Clerk Glenda Poston said she will issue the payment of \$2,984.72 to Boundary Volunteer Ambulance as the payment is due no later than September 30, 2014. This payment will complete fiscal year 2013-2014.

Mr. Baker said he's due to present his report on call data through August.

11:16 a.m., Commissioner Kirby moved to adjourn as the Boundary County Ambulance Service District Governing Board and reconvene as the Boundary County Board of Commissioners. Commissioner Pinkerton second. Motion passed unanimously.

11:16 a.m., Chief Probation Officer Stacy Brown and Bonner County Juvenile Detention Director Debbie Stallcup and Detention Manager Ron Stolts joined the meeting.

Ms. Stallcup presented Commissioners with information on the juvenile detention center from October 1, 2013 through September 16, 2014. Bonner County Juvenile Detention Center has housed 22 Boundary County juveniles for 336 bed days and there are still two juveniles from Boundary County in the Detention Center currently. Ms. Stallcup provided various other information such as the video conferencing system is up and running well now, the Boundary County Sheriff's Office transports Boundary County's juveniles to Bonner County Detention Center and at times Bonner County will transport Boundary County juveniles who are housed at their facility to the Region 1 Detention Center. Ms. Stallcup said there are 12 detention centers in the State of Idaho so she has called these facilities to get cost per diem information. The highest cost she was quoted was \$155 per day with the average being \$150 to \$155. It was said the contract with Bonner County will continue to cost \$110 per day for Boundary County juveniles at the facility. Ms. Stallcup listed the many programs Bonner County runs. The Department of Juvenile Corrections has conducted their most recent inspection and Bonner County Detention Center passed so the facility will be certified again this year.

Commissioner Kirby moved to sign the Bonner County Juvenile Detention Center Agreement for fiscal year 2014-2015. Commissioner Pinkerton second. Motion passed unanimously.

Ms. Brown, Ms. Stallcup and Mr. Stolts left the meeting.

11:31 a.m. Boundary Community CEO Hospital Craig Johnson and Hospital Board of Trustees Chairman Elden Koon joined the meeting to provide an update on hospital matters. Mr. Johnson said the hospital's budget is slightly in the red, but is in the black with depreciation. Mr. Johnson's update included the following: the hospital is starting its budget process; the Rural Health Clinic providers are up and running and it's going well; and the results of the survey on the Rural Health Clinic should be coming soon. The hospital's extended care facility did have a survey conducted by the state of Idaho and there were a couple of minor issues. The emergency department has been busy and the inpatient services has been steady.

Chairman Dinning brought up delivering babies at the hospital and Mr. Johnson explained what departments are needed as well as training in order to be able to deliver babies at Boundary Community Hospital. Mr. Johnson said keeping skills up is a big part of it.

Mr. Johnson said remodeling of Building C, which is located on the south side of the hospital, is almost complete. Visiting specialists will be housed in those offices. Commissioners and Mr. Johnson discussed dialysis services. Mr. Johnson said those services are offered in Sandpoint.

The meeting with Mr. Johnson and Mr. Koon ended at 11:41 a.m.

Commissioners tended to administrative duties.

11:49 a.m., Sheriff Greg Sprungl stopped by Commissioners Office to drop off jail assessment master plan information.

Commissioners recessed for lunch at noon.

Chairman Dinning and Commissioner Pinkerton attended a meeting in Sandpoint hosted by the Forest Service starting at 2:00 p.m. Discussion that took place pertained to coordination and how to get more restoration work on the ground going forward. It was said the county's comments were not added to the Forest Service Management Plans. The Forest Service stated they would like to increase timber harvest sales in the Idaho Panhandle.

There being no further business, the meeting adjourned until tomorrow at 9:00 a.m.

*****Tuesday, September 23, 2014**, Commissioners met in regular session with Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, Clerk Glenda Poston, and Deputy Clerk Michelle Rohrwasser.

County resident Terry Capurso joined the meeting.

9:00 a.m., Commissioners held an elected officials/department heads meeting. Present were: Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, Clerk Glenda Poston, Treasurer Jenny Fessler, Prosecutor Jack Douglas, Chief Deputy Treasurer Sue Larson, Courthouse Maintenance John Buckley, Restorium Administrator Karlene Magee, Chief Probation Officer Stacy Brown, Chief Deputy Clerk Tracie Isaac, Extension Office staff member Sheila Pruitt, Noxious Weeds Superintendent

Duke Guthrie, Assessor Dave Ryals, Road and Bridge Superintendent Jeff Gutshall, and Road and Bridge Department Office Manager Renee Nelson.

Summer McDonald and Patsy Stockdale with the Idaho Department of Labor held a presentation on a guide to lawful applications and interviews. Topics covered included: gender equality, discrimination against medical conditions, religion, and marital status, appropriate questions to ask during an interview, what to ask former employers, what employers list as requirements versus preferred skills on a job description, and an explanation of the life cycle for job listings.

The presentation ended at 9:50 a.m.

Chairman Dinning went around the room to ask for updates from county offices. Clerk Poston said election ballots are here and people can vote absentee. Chief Deputy Clerk Tracie Isaac asked about registering with Idaho Counties Risk Management Program (ICRMP) to receive newsletters online. Mr. Gutshall said Boundary County is rewriting their Transportation Plan based on priorities, accidents and traffic counts. Mr. Gutshall said if anyone has any concerns, the Boundary Area Transportation Team (BATT) meeting is a good forum to voice those concerns. Commissioners brought up the fact that Boundary County's Title VI procedures are good standards to follow.

The elected officials/department heads meeting ended at 9:53 a.m.

Mr. Buckley remained after the meeting briefly to present Commissioners with quotes to excavate the existing sewer line behind the Courthouse. Commissioners will wait until further information is received.

Mr. Buckley left the meeting at 10:01 a.m.

10:01 a.m., Boundary County Noxious Weeds Superintendent Terry Guthrie spoke of the Neighborhood Cooperative Program. The cost has increased as more residents are participating in the program to rid their property of noxious weeds. Mr. Guthrie said he had attended a task force meeting to address noxious weeds and learned what is happening with invasive species, especially Zebra Mussels. Mr. Guthrie said it may cost billions of dollars to treat for aquatic invasive species and that probably won't get them under control. Flowering Rush is coming out of Flathead Lake and it's now been found in Lake Pend Oreille and nothing has been found to control it. This plant grows in up to 20 feet of water so it inundates shallow water and shorelines. Aquatic pesticides have to be approved.

The meeting with Mr. Guthrie ended at 10:10 a.m.

Commissioner Kirby moved to sign Schedule A of the Cooperative Forest Road Agreement between Boundary County and the United States Department of Agriculture, Forest Service, Idaho Panhandle National Forest. Commissioner Pinkerton second. Motion passed unanimously.

Commissioners and Clerk Poston discussed a matter involving claims for mileage, the process of approving claims and updating the Personal Policy.

Mr. Capurso left the meeting.

10:33 a.m., Commissioner Kirby moved to go into executive session under Idaho Code #67-2345(1)b, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a

public officer, employee, staff member or individual agent, or public school student. Commissioner Pinkerton second. Commissioners voted as follows: Chairman Dinning "aye", Commissioner Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. 10:45 a.m., Commissioner Kirby moved to go out of executive session. Commissioner Pinkerton second. Motion passed unanimously. No action was taken.

Commissioner Kirby moved to approve the minutes of August 25 & 26, 2014 and September 8 & 9, 2014. Commissioner Pinkerton second. Motion passed unanimously.

Commissioners tended to administrative duties.

11:01 a.m., Deputy Clerk Nancy Ryals joined the meeting.

Commissioner Kirby moved to go into closed session under Idaho Code 31-874. Commissioner Pinkerton second. Motion passed unanimously. 11:10 a.m., Commissioner Pinkerton moved to go out of closed session. Commissioner Kirby second. Motion passed unanimously.

Mr. Capurso and Blue Sky Broadcasting Reporter Mike Brown joined the meeting.

Commissioner Pinkerton moved to approve indigent applications 2014-48, 2014-50 and 2014-52. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to place in suspension indigent application 2014-49. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to deny indigent application 2014-51. Commissioner Kirby second. Motion passed unanimously.

Deputy Clerk Ryals left the meeting.

Commissioners addressed the question raised by the Parks and Recreation Board as to whether or not they could recycle aluminum pipes not currently being used and deposit the proceeds in the Parks and Recreation budget. Commissioners felt it would be best to keep the pipe as it has value and may be used again in the future.

Commissioner Pinkerton moved to keep the aluminum pipes for future use rather than recycling them. Commissioner Kirby second. Motion passed unanimously.

Mr. Brown asked Commissioners about the topics of discussion at the Forest Service meeting they had attended in Sandpoint yesterday. Commissioner Pinkerton said the Regional Forester is more inclined to increase restoration work. Mr. Brown asked if there had been any comments or response to coordination. It was said coordination had been complied with, according to the Forest Service's response. Mr. Brown asked if the Forest Service is planning on having more meetings to discuss compliance. Commissioner Pinkerton said the Forest Service has increased the information flow with the Commissioners. Commissioner Pinkerton said they want information at the county commission level. Chairman Dinning said Commissioners asked the Forest Service to meet directly with them. Mr. Brown asked if Boundary County asserted their coordination rights. Commissioners said no. Mr. Brown asked if

Boundary County is heading that way and Chairman Dinning said Commissioners have not talked about it.

Commissioners decided to postpone the discussion on how to classify North Idaho College Certificate of Residency forms such as permanent, semi-permanent or temporary. Clerk Poston said she should be hearing about record retention requirements soon.

Chairman Dinning said he talked to a member of the Foreign Trade Zone Board regarding the request for the county to establish policies, procedures and fees for Zone 242. Commissioners had once spoken to former County Civil Attorney Phil Robinson about charging fees and learned fees can only be charged as per Idaho Code, which is that fees can only be an amount of what has been expended so this information was relayed to the Foreign Trade Zone Board member. The request was for Commissioners to write a small plan that state fees will be equal to what the costs are. Chairman Dinning said Commissioners need to go forward with this. Chairman Dinning said when he became a Commissioner Boundary County's Foreign Trade Zone #242 had already been established. This zone is located at Eastport and Ken Nail was running the reload center and acted as the operator of the zone. Mr. Nail would take products received from Canada, reload the shipment and send the order back into Canada. Because the shipment came in from a foreign country than back into a foreign country, duty did not have to be paid. Commissioner Pinkerton said he assumes this is something Customs would be involved in. Chairman Dinning said correct and that was also his understanding. Chairman Dinning reiterated that this is if a shipment comes in from a foreign country then goes back out. Commissioner Pinkerton said it's for items in transit and it's never admitted to the United States. Chairman Dinning said Commissioners have to authorize any activity in this zone. Commissioner Pinkerton questioned the benefit to the county in having a Foreign Trade Zone.

Commissioners recessed for lunch at 11:38 a.m.

1:30 p.m., Commissioners met for the afternoon session with Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, and Deputy Clerk Michelle Rohrwasser.

1:30 p.m., Commissioner Kirby moved to go into executive session under Idaho Code 67-2345(1)a, to consider hiring a public officer, employee, staff member or individual agent. Commissioner Pinkerton second. Commissioners voted as follows: Chairman Dinning "aye", Commissioner Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. 2:53 a.m., Commissioner Kirby moved to go out of executive session. Commissioner Pinkerton second. Motion passed unanimously. No action was taken.

Commissioner Kirby moved to authorize the Chairman to sign the County Extension Budget, University of Idaho College of Agriculture County Extension System for year 2015. Commissioner Pinkerton second. Motion passed unanimously.

Commissioners tended to administrative duties.

3:45 p.m., Commissioner Pinkerton moved to go into executive session under Idaho Code 67-2345(1)a, to consider hiring a public officer, employee, staff member or individual agent. Commissioner Kirby second. Commissioners voted as follows: Chairman Dinning "aye", Commissioner Pinkerton "aye" and Commissioner Kirby "aye" Motion passed unanimously. 4:39 p.m., Commissioner Pinkerton moved to go out of executive session. Commissioner Kirby second. Motion passed unanimously. No action was taken.

Commissioner Pinkerton moved to appoint Dave Kramer as the point of contact for the 2014 Emergency Management Planning Grant and Homeland Security Grant Program grants. Commissioner Kirby second. Motion passed unanimously.

There being no further business, the meeting adjourned at 5:00 p.m.

DAN R. DINNING, Chairman

Attest:

GLEND A POSTON, Clerk

By: Michelle Rohrwasser, Deputy Clerk