

*****Monday, December 18, 2017, at 9:00 a.m.,** Commissioners met in regular session with Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, Clerk Glenda Poston, and Deputy Clerk Michelle Rohrwasser.

County resident Marty Martinez and Blue Sky Broadcasting Reporter Mike Brown were in attendance of the meetings throughout the day.

Commissioners gave the opening invocation and said the Pledge of Allegiance.

9:00 a.m., Courthouse Maintenance John Buckley joined the meeting to give the department report. Mr. Buckley said he came to work early today to deal with the snow, but there was not the amount of snow he thought there was going to be. Mr. Buckley said he finished some repairs to the boiler. Commissioners have also approved other repairs to the boiler so he has ordered the parts and will schedule time for Atlas Boiler to come out. Mr. Buckley said he would like to start painting the entrances and corridors in the Courthouse as they look bad. Chairman Dinning said he believes that, because of recent events, we need to maintain a neutral paint color in the Courthouse. Mr. Buckley said a neutral color is also more of a professional look. Commissioners gave Mr. Buckley direction to go forward with paint. Chairman Dinning said the color of the Auto License Department looks fine so paint can be varying shades of neutral. Clerk Poston requested a lighter shade for the main floor, which houses the Clerk's, Assessor's, Treasurer's, and Commissioners' offices. Mr. Buckley said carpet installation for the Public Defender Office had to be rescheduled so carpet will now be installed on January 17, 2018. Mr. Buckley said he learned that the seals framing the Courthouse windows are replaceable and supposedly an easy fix. Mr. Buckley said he is getting things done prior to installing a new light in front of the Courthouse and he did replace the water heater in the Extension Office.

Those present discussed the need for a handrail for the back side of the Extension Office that meets Americans with Disabilities Act (ADA) requirements. There have been complaints that there are no handrails on the entrance behind the Extension Office so Mr. Buckley has obtained a quote to have some made and a quote was \$380 for parts and fabrication. Chairman Dinning said those who use the front door to the Extension Office in order to access the meeting room need to know there is another door with ADA access. Mr. Buckley said Extension Office staff will need to be informed that they need to unlock that back door for access.

Mr. Buckley said deep cleaning at Memorial Hall has been completed and he and Maintenance Grounds Keeper Tom Joyce are looking into waxing the hardwood floors there. Those present discussed the refrigerator in Memorial Hall and Mr. Buckley said it's an old fridge and it needs new drawers. Clerk Poston said the fridge had been purchased using funds from the Jim Wilson Memorial.

Mr. Buckley said Mr. Kimball has had trouble obtaining ecology blocks for the parking lot across the road from the Waterways Building.

Mr. Buckley spoke of the pressure on the window of the North Idaho College (NIC) building as a result of water seeping into the sidewalk. NIC had permitted the replacement of the existing single pane windows so maybe NIC and the county can work together on this project. Mr. Buckley said the gutters at the armory have yet to be replaced and the quote to do this was \$150. The wall still needs to be fixed that had sustained some water damage.

The meeting with Mr. Buckley ended at 9:16 a.m.

Commissioner Pinkerton moved to cancel year 2017 taxes totaling \$37.28 for parcel #OC61N01E157360A due to error. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to cancel year 2017 taxes in the amount of \$1,069.18 and fees in the amount of \$151.04 for a total of \$1,220.22 for parcel #SR60N01W018102A due to error. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to cancel year 2017 taxes totaling \$691.30 for parcel #OC65N01E315395 as the Homeowner's Application had been received. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to cancel year 2017 taxes in the amount of \$499.38 for parcel #TP62N02E11931BA due to error. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to sign Certificates of Residency for Falisha Elliston, Ethan Erickson, Don Blockhan, Kelsey Shutes, and Jeff Thomas. Commissioner Kirby second. Motion passed unanimously.

Commissioner Kirby moved to approve the minutes of November 6 & 7, 2017 and November 20 & 21, 2017. Commissioner Pinkerton second. Motion passed unanimously.

Commissioner Pinkerton moved to sign the Joint Powers Agreement for the Capital Crimes Defense Fund pending review by the County Civil Attorney. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to nominate Walt Kirby for the District 1 position of the Catastrophic Health Care Cost Program Board. Chairman Dinning yielded the chair to second. Motion passed unanimously.

Commissioner Pinkerton moved to adopt Resolution 2018-4. A resolution to increase the Justice Fund Sheriff budget due to receipt of unanticipated revenue. Commissioner Kirby second. Motion passed unanimously. Resolution 2018-4 reads as follows:

RESOLUTION 2018-4

INCREASING THE JUSTICE FUND SHERIFF BUDGET
DUE TO RECEIPT OF UNANTICIPATED REVENUE

WHEREAS, the Board of County Commissioners, County of Boundary, State of Idaho, did establish an operating budget for the Boundary County Justice Fund Sheriff Budget for fiscal year 2017-2018, and

WHEREAS, Boundary County has received reimbursement in the amount of \$1,411.53 from Rocky Mountain Information Network Inc. as reimbursement for Use of Force Training, and

WHEREAS, the Boundary County Justice Fund Sheriff Budget is in need of additional revenue for fiscal year 2017-2018, and

WHEREAS, the addition of this revenue does not affect the tax levy for Boundary County, and

WHEREAS, it is appropriate to increase the Boundary County Justice Fund Revenue Account Number 08-00-0391-0018 and the Boundary County Justice Fund Sheriff Budget Expense Account Number 08-02-569-00, Education-Other, in the amount of \$1,411.53.

NOW THEREFORE, upon motion duly made, seconded and unanimously carried,

IT IS RESOLVED, that the increase to the Boundary County Justice Fund Revenue Account Number 08-00-0391-0018 and the Boundary County Justice Fund Sheriff Budget Expense Account Number 08-02-569-00, Education-Other, in the amount of \$1,411.53 is hereby authorized and ordered, and

IT IS FURTHER RESOLVED that the Clerk is instructed to deliver certified copies of this resolution to the Boundary County Treasurer and the Boundary County Auditor.

DATED this 18th day of December 2017

COUNTY OF BOUNDARY
BOARD OF COUNTY COMMISSIONERS
S/ _____
Dan R. Dinning, Chairman
S/ _____
LeAlan L. Pinkerton, Commissioner
S/ _____
Walt Kirby, Commissioner

ATTEST:

S/ _____
Glenda Poston, Clerk of the Board of County Commissioners
Recorded as instrument #272663

9:28 a.m., Commissioners spoke to County Civil Attorney Tevis Hull via telephone and were updated as to the status of various documents to include two farming leases and an indigent matter. Attorney Hull said he questioned the term of the proposed land lease with Al Farnsworth and his concern is that the document said the lease is not assignable unless granted by the lessor so he will talk to Economic Development Director Dennis Weed about that.

Attorney Hull said Planning and Zoning Administrator John Moss had adopted a new fee structure and it had been adopted by resolution. Attorney Hull mentioned that Mr. Moss did talk to him about that fee issue and how to implement it. Chairman Dinning asked if Commissioners need a new resolution regarding the fee structure and he also asked for clarification that the Comprehensive Plan and Comprehensive Plan Map will have new titles. Attorney Hull said that was correct.

9:34 a.m., Commissioner Pinkerton moved to go into executive session pursuant to Idaho Code 74-206(1)b, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Commissioner Kirby second. Commissioners voted as follows: Chairman Dinning "aye", Commissioner Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. The executive session ended at 9:50 a.m. No action was taken.

Commissioners reviewed the Federal Aviation Administration's Outlay Report and Final Request for Reimbursement, Final Invoice Summary Sheet #3, and Federal Financial Report for Airport Improvement Project AIP 3-16-0004-015-2017 as it pertains to the Moore property transaction. Chairman Dinning signed this paperwork since Commissioners had already made a motion to do so on December 4, 2017.

The call to Attorney Hull ended at 9:50 a.m.

Commissioners discussed commenting on the Forest Service's Camp Robin project. Commissioner Pinkerton moved to authorize Chairman Dinning to sign the comment letter, on behalf of the County Commissioners, to the Forest Service regarding the Camp Robin project. Commissioner Kirby second. Motion passed unanimously.

Courthouse Maintenance John Buckley stopped by Commissioners' Office to inform them the Courthouse Office directory needs updated.

Boundary Ambulance Service (BAS) Chief Jeff Lindsey joined the meeting at 10:00 a.m.

10:00 a.m., Commissioner Pinkerton moved to recess as the Boundary County Board of Commissioners and convene as the Boundary County Ambulance Service District Governing Board. Commissioner Kirby second. Motion passed unanimously.

Commissioners tended to matters pertaining to the Boundary County Ambulance Service District.

10:23 a.m., Commissioner Kirby moved to adjourn as the Boundary County Ambulance Service District and to reconvene as the Boundary County Board of Commissioners. Commissioner Pinkerton second. Motion passed unanimously.

Chief Lindsey left the meeting.

10:30 a.m., Boundary County Public Information Officer and Emergency Services Director Mike Meier joined the meeting.

Chairman Dinning informed Mr. Meier that Commissioners just wanted an update on emergency matters and informed him that they are pleased with his work. Mr. Meier said he feels a lot has been accomplished. Liability on scenes has been reduced as more people are being trained in incident command. Sue Welch used to handle training for the Bureau of Homeland Security and she is now working on obtaining grant funds for updating Boundary County's Emergency Plan, which takes an awful lot of time. A lot of training has been done. Mr. Meier said a communications committee has been formed and a lot of frequencies and radios will be programmed the same so interoperable communications will be better and another committee has been formed on training exercises. Mr. Meier said he has been working on many grants and he added that he has been meeting with Bonner County on mutual help for this upcoming winter, if need be.

Mr. Meier said he has started sponsoring meetings and he informed Commissioners that he has asked those who attend the Local Emergency Planning Committee (LEPC) meetings what information they want to learn about so he can get a trainer or representative here locally to discuss what those topics may be. Mr. Meier briefly mentioned working with Boundary Community Hospital on a Ransomware matter.

Mr. Meier informed Commissioners that he has also worked with Panhandle Health District as to what kinds of communications we have if there is an issue with standard communication during a pandemic. Mr. Meier informed Commissioners there will be a WebEOC class on December 19, 2017, at 10:00 a.m., and he mentioned having discussed broadcasting LEPC meetings on the WebEOC.

Panhandle Health District and Kaiser Permanente had held an all hazards class for Boundary County, but it didn't include all agencies as it was geared more toward health and senior health as opposed to a broad spectrum. Another course will be available on all hazards and it will be offered to other agencies. Mr. Meier said in addition to that, he is also still dealing with working as the county's public information officer.

The meeting with Mr. Meier ended at 10:46 a.m.

Commissioners tended to administrative duties.

11:00 a.m., Boundary Community Hospital CEO/CFO Craig Johnson and Hospital Board of Trustees Chairman Elden Koon joined the meeting to provide Commissioners with an update on hospital matters. Mr. Johnson said he is projecting the hospital will end the year with a slight loss, but if not including depreciation, the hospital will show a positive flow. Uncompensated care will now reach \$1,000,000. These are individuals who normally have insurance, but have high deductibles, according to Mr. Johnson. The hospital tries every collection effort, but these individuals are just not paying their bills. Mr. Johnson said there are individuals who have coverage for catastrophic events, but not every day needs and this is not an uncommon thing for hospitals and it happens across the United States. Mr. Johnson said the hospital is doing what it can by offering discounts and sliding scales to help individuals meet their obligations.

Mr. Johnson said the hospital held a strategic planning session in October and put together most of the plan. The plan will be approved by the board sometime this month and Commissioners will receive a copy sometime in January.

The heating, ventilation and air conditioning (HVAC) system for the Surgery Department should be installed the second week of February and it will be a three week process. This update will allow for humidity control and expand orthopedic offerings for hips and knees.

Mr. Johnson informed Commissioners that part of the hospital levy was to replace the fire alarm panel and that is in process so it should be installed the third quarter of year 2018. Various other projects will be done throughout year 2018 with a lot of them pertaining to the lab. As far as physician recruiting, the hospital will have a new emergency department physician around July. The Rural Health Clinic now has Dr. Layeux and two nurse practitioners. Mr. Johnson said he is continuing to look for another physician for this location and there are a lot of new rules and regulations taking effect, especially for the nursing homes so he is working on that. The hospital is participating in the "adopt a water management plan", which is a part of disaster preparedness. For example, if someone contracted Legionnaires disease while a patient, the hospital would need to start testing its water for legionella bacteria. Mr. Johnson mentioned a lot of changes are being made to the hospital's disaster plans and that will entail more drills.

Mr. Johnson informed Commissioners the hospital's relationship with Boundary Ambulance Service is going very well. Boundary Ambulance attends the hospital's meetings and there is good communication.

The meeting with Mr. Johnson and Mr. Koon ended at 11:09 a.m.

Deputy Clerk Nancy Ryals joined the meeting at 11:11 a.m.

Commissioner Pinkerton moved to go into closed session pursuant to Idaho Code 31-874. Commissioner Kirby second. Motion passed unanimously. 11:15 a.m., Commissioner Kirby moved to go out of closed session. Commissioner Pinkerton second. Motion passed unanimously.

Commissioner Pinkerton moved to deny indigent case 2014-26. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to approve indigent case 2018-5. Commissioner Kirby second. Motion passed unanimously.

Deputy Clerk Ryals left the meeting at 11:15 a.m.

11:16 a.m. Commissioner Pinkerton moved to go into executive session pursuant to Idaho Code #74-206(1)b, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Commissioner Kirby second. Commissioners voted as follows: Chairman Dinning "aye", Commissioner Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. The executive session ended at 11:23 a.m. No action was taken.

Commissioner Pinkerton moved to sign the Annual Road and Bridge Financial Report for fiscal year ending September 30, 2017. Commissioner Kirby second. Motion passed unanimously.

11:24 a.m., Road and Bridge Department Superintendent Clint Kimball joined the meeting to give his department report. A written report was presented. Mr. Kimball presented Commissioners with applications for two 100% fully funded grant projects offered through HB312 funds. One grant project is the Naples pedestrian application to install flashing lights, traffic delineators, etc.

The other grant application is also 100% funded and the project is to make Tobe Way and Plato Drive all season roads. This project includes laying geotextile and the depth of crushed rock would be increased and it will be done by contract. There is no match, according to Mr. Kimball. There will also be a walking pathway with crosswalks. It's a worthy project, according to Mr. Kimball.

Commissioner Pinkerton moved to authorize Chairman Dinning to sign the Program Agreement Form for the Ready Local Strategic Initiatives Grant Application for Tobe Way and Plato Drive improvements. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to authorize Chairman Dinning to sign the Program Agreement Form for the Ready Children Pedestrian Safety Grant application for Naples Elementary School Pedestrian Safety Improvements. Commissioner Kirby second. Motion passed unanimously.

Commissioners and Mr. Kimball discussed vacation time for a few Road and Bridge employees. A few employees will have more vacation hours on the books than is allowed to be carried over into the next year, but these employees weren't able to use this time during the year. Mr. Kimball said a lot of employees don't take a block of vacation time as they usually just take off a day or two here or there or take time off to go hunting. These are just hard working employees who were there when they were needed, according to Mr. Kimball. The range of hours over the 120 limit is between 20 and 30. Mr. Kimball asked Commissioners not to punish these employees for his lack of oversight. Commissioner

Pinkerton said we need to play by the rules, but let's take a look at this. Commissioners reviewed the Personnel Policy. Commissioner Pinkerton discussed the benefits of having employees schedule their vacations ahead of time. Mr. Kimball said he doesn't want his employees penalized as they are just such good workers. Mr. Kimball said it would be like punishing the county if he forced these employees to take their vacation time now since there is plowing that needs to be done. This matter was just overlooked this time and no one was trying to take advantage of anyone. Clerk Poston said tomorrow is the elected officials and department heads meeting so Commissioners could bring this up and state that employees need to use their time or they could stand to lose those hours and it needs to be made clear. Mr. Kimball said he will tell his employees that they need to take this time off and he will let Commissioners make their decision.

The meeting with Mr. Kimball ended at 12:00 p.m.

Commissioner Kirby conducted a quarterly jail inspection of the Boundary County Jail.

There being no further business, the meeting recessed until tomorrow at 9:00 a.m.

*****Tuesday, December 19, 2017, at 9:00 a.m.,** Commissioners met in regular session with Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, Clerk Glenda Poston, and Deputy Clerk Michelle Rohrwasser.

9:00 a.m., Commissioners held an elected officials/department heads meeting. Present were: Solid Waste Department Claine Skeen, Planning and Zoning Administrator John Moss, Prosecutor's Office Manager Tammie Goggia, Chief Probation Officer Stacy Brown, Road and Bridge Department Superintendent Clint Kimball, Assessor Dave Ryals, Treasurer Sue Larson, Courthouse Maintenance John Buckley, Noxious Weeds Department Superintendent Dave Wenk, Sheriff Dave Kramer, Extension Office Educator Amy Robertson, and Chief Deputy Clerk Tracie Isaac.

Chairman Dinning said everyone receives the same time sheets so they should look the same, but they are getting filled out many different ways. When Chief Deputy Clerk Isaac tells someone the time sheets need to be completed a certain way, we need to start doing what is requested. Having a standardized format will make it less confusing. Overtime hours need to be shown correctly and don't forget to show the holiday earned, etc.

Commissioners asked for department report updates.

Assessor Ryals said his office has completed this year's information and will start working on the next year.

Mr. Kimball said Road and Bridge is applying for two grants and they will be submitted tomorrow. One grant is a child pedestrian safety improvement in the vicinity of the Naples Elementary School to include crosswalks, flashers, lighted signs, bus loading zone, and illumination between the school and fire department. The other grant is going to improve Tobe Way and Plato Drive to include making it an all season road and as well as add pedestrian walkways on the south side of both roads and two designated crosswalks. Mr. Kimball said he is anticipating a lot of foot traffic as there is an RV park located behind Yoder's Market. Chairman Dinning said if Boundary County gets approved for these projects, they will need to be completed by next October.

Restorium Administrator Karlene Magee joined the meeting at 9:10 a.m.

Ms. Brown said juvenile probation and diversion statistics are increasing like they normally do. The Naples School is applying for a grant through Idaho Juvenile Justice and the purpose is how to resolve issues and conflicts at school without having to go through the juvenile justice program. Ms. Goggia added that this program is where you have the victim and offender in the same room together and they need to talk and work out the issue. It kind of smooths things over and the victim gets to say how they feel and what their loss is, etc. Ms. Brown said it's to repair the harm to the victim. Ms. Brown discussed the meeting room at the armory and what meetings are scheduled for its use.

Ms. Goggia reminded people about the holiday potluck breakfast tomorrow.

Mr. Moss said he is busy as the Planning and Zoning Commission has three hearings Thursday night and he has regular ongoing business.

Mr. Skeen said he is just busy.

Sheriff Kramer said the jail received a Certificate of Compliance so that should help with Idaho Counties Risk Management Program (ICRMP) coverage. The Sheriff's Office has two new employees and a reserve position filled. The fence behind the jail is now complete and there is electronic security. Mr. Wenk has been helping out in dispatch.

Treasurer Larson said tomorrow is the big day for taxes.

Chief Deputy Clerk Isaac said ICMRP training is done and Boundary County has met the quota, however the Sheriff's Office has an online course for reasonable force that needs to be completed. Meeting the quota affords the county a \$10,000 discount in ICRMP insurance premiums.

Mr. Buckley said he was made aware that all downtown parking was limited to two hours and he added that he is working on getting lighting on the front of the Courthouse, weather permitting. Mr. Buckley said it really helps having Mr. Wenk's help with clearing snow.

Ms. Robertson said she has a new County 4H Coordinator and this person started last Monday. The deadline to join 4H is January 10th. Ms. Robertson listed various classes being offered by the Extension Office this coming January and February.

Ms. Magee was brought up to speed on earlier agenda items discussed. Ms. Magee said she has been busy and she explained that Ace Elder Care has closed and the state has asked her if the Restorium could place five to eight new residents. Ms. Magee said she was able to take in five new residents so they have been relocating residents to other rooms. The Restorium now has 36 residents.

Clerk Poston said the public defenders are happy to have a designated office downstairs and carpet for this office will be installed in January. The Trac phone settlement was done and Boundary County received \$77,000 as a result, which will go to the E911 budget. Clerk Poston said she has hired Laura Kimball and she is helping out with payroll.

Chairman Dinning said the state sent Commissioners the appraisal of the armory building and the process now is that the state has to formally declare the armory surplus, then the matter goes before

the State Land Board for disposition. Boundary County owns 50% interest in this property. The appraisal is \$675,000 for the building and a couple acres so Commissioners will see what they can do to acquire the property.

The elected officials/department heads meeting ended at 9:25 a.m.

Commissioners and Ms. Magee discussed needing to update the Restorium webpage. Ms. Magee left the meeting at 9:31 a.m.

9:31 a.m., Boundary Economic Development Director Dennis Weed joined the meeting.

Commissioner Pinkerton moved to go into executive session pursuant to Idaho Code #74-206(1)b, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Commissioner Kirby second. Commissioners voted as follows: Chairman Dinning "aye", Commissioner Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. The executive session ended at 9:40 a.m. No action was taken.

9:40 a.m., Clif Warren and Ron Smith from the Selkirk Pend Oreille Transit Authority (SPOT) Board joined Mr. Weed for the meeting to discuss matters pertaining to funding the SPOT program.

Commissioner Pinkerton moved to authorize the Chairman to sign the Al Farnsworth lease agreement for the bike and hiking path pending review of County Civil Attorney Tevis Hull. Commissioner Kirby second. Motion passed unanimously.

Mr. Weed and Commissioners reviewed US Census data pertaining to wages and a comparison to Bonner and Kootenai Counties. Mr. Weed said he did write a letter of support for Mr. Kimball for the Tobe Way and Plato Road grant project.

The sewer feasibility project announcement for an engineer closes this Thursday and all quotes are to be submitted to Commissioners' Office, according to Mr. Weed. Interviews will be conducted the week of January 8th. Mr. Weed said there have been no negative comments received regarding this project. Mr. Weed added that there is possibly some property soon to be for sale if more property is needed for this project.

Those present turned their discussion to matters pertaining to the Selkirk Pend Oreille Transit Authority (SPOT) and funding.

Mr. Warren informed Commissioners that the local SPOT vehicle has two fixed routes and it operates five days a week in Boundary County, which is two days locally, two days the van goes to Sandpoint and the last day is dedicated to the Restorium. Mr. Warren said SPOT received funding from the Kootenai River Inn Casino to run on a gold route. It's a van service and one day per week the van comes up from Coeur d' Alene and goes to Quest Aircraft. There are 14 riders in that van pool. Mr. Warren said they have submitted a grant application for operations as well as another grant application for another two years' worth of funding, but he won't know the results until January. SPOT is also poised to start the Schweitzer service and Schweitzer is a major funding partner in this service.

Mr. Warren said SPOT is short administratively, operating with 1.25 people, so this new grant would allow an increase in the ability to have two employees in the office. It would also provide additional monies to afford full time drivers as opposed to part time. Mr. Warren mentioned that the committee who meets here wants to know if the gold route can be started up again on Saturdays so we can get Boundary County residents down to Sandpoint to go skiing.

Mr. Smith said if we start up again on Saturdays, the SPOT van will run approximately four or five times, leave from Kootenai River Inn, then meet up with another bus that will take skiers up to Schweitzer. Mr. Smith mentioned how the bus could transport kids to go skiing so parents only have to drop their kids off at the Kootenai River Inn. Riders would then be dropped back off at the Inn later that day.

SPOT currently has an eight passenger bus that is used locally and now they have submitted a request for a larger 18 passenger bus. Mr. Warren said SPOT is always looking for funding, but they have not been good in working with the county on those funds. Mr. Warren said he ran a report on what the county is funding, which is tires and insurance. Insurance is through Idaho Counties Risk Management Program (ICRMP). SPOT paid \$3,500 total last year that was technically under the memorandum of understanding (MOU). That was last year, but looking forward SPOT has already spent \$2,500 on items. Mr. Warren said SPOT doesn't know what to do about this funding, how to work this out and work with the county going forward.

Chairman Dinning said the MOU specifically lists some of these items. Mr. Warren said they would like to know what they can do. If SPOT is successful in being awarded the grants for the gold route and funding for years 2018 through 2020, they would be looking for match so it's possible the MOU needs to be revised. Mr. Warren said he has been trying to figure out the matter with ICMRP coverage as both SPOT and Boundary County are providing coverage so both entities are paying insurance on this bus.

Chairman Dinning said there will be better communication somehow and maybe more information up front on funding, how long the tires last, etc., so the county can better anticipate what to expect. Mr. Warren suggested meeting on a quarterly basis. Chairman Dinning informed Mr. Warren that the county starts working on its budget in May.

Clerk Poston said she was under the impression the county insures the bus so her question is why both entities are insuring the bus.

The meeting to discuss SPOT bus matters ended at 10:10 a.m.

10:10 a.m., Commissioners held a public hearing to consider Planning and Zoning Application #18-027, a lot line adjustment requested by Wade Winkelseth. Present were: Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, Clerk Glenda Poston, Deputy Clerk Michelle Rohrwasser, Planning and Zoning Administrator John Moss, and Dick Staples of JRS Surveying representing Wade Winkelseth. No one from the public was present. The public hearing was recorded.

Chairman Dinning briefly reviewed the public hearing procedures. No member cited a conflict of interest.

This is an application for a short plat lot line adjustment to amend the plat for the Northridge Estates, Amended. Chairman Dinning reviewed Section 11.6.1.4., listing the considerations to deliberate and Section 11.6.1.5., pertaining to terms and conditions.

Chairman Dinning opened the hearing to public testimony and asked Mr. Staples for an opening statement. Mr. Staples said he represents Applicant Mr. Winkelseth. This adjustment pertains to Lot 1 of Block 1 of North Ridge Estates. Mr. Winkelseth wants to add .16 acres to Lot 1A and the remainder of the property will consist of 12.56 acres. Mr. Staples said no additional infrastructure is needed and that is about it.

Chairman Dinning asked Mr. Staples to clarify the parcel on the map that is requested to have acreage added to it. Mr. Staples said the proposed change will add .16 acres to Lot 1A. Commissioners had no other questions.

Commissioners requested the staff report. Mr. Moss said the report has been provided to Commissioners. The application is for a lot line adjustment as opposed to a parcel division as this lot is part of a subdivision. There is a separate application for parcel line adjustment that deals with the same transaction. Chairman Dinning said from the administrative side, is there any reason Mr. Moss would not grant this request. Mr. Moss said none.

Commissioners had no questions.

Chairman Dinning stated that there is no one speaking in favor, uncommitted or opposed to this application as no one from the public is present.

Mr. Staples provided no closing statement.

Chairman Dinning closed the hearing and called for comments from Commissioners. Commissioners had no questions. It was said this is just adding .16 acres to a lot and there is another administrative procedure in which there is no problem. Mr. Moss said the minimum lot size has been met in both cases.

Commissioner Kirby moved to approve Planning and Zoning Application #18-027, a lot line adjustment requested by Wade Winkelseth. Commissioner Pinkerton second. Motion passed unanimously.

The hearing to consider Planning and Zoning Application #18-027 ended at 10:20 a.m.

10:30 a.m., Commissioner held the continuation of the public hearing to consider Planning and Zoning Application #18-011, an application to create a rural subdivision, Mountain View Estates, 3rd Addition. Present were: Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, Clerk Glenda Poston, Deputy Clerk Michelle Rohrwasser, Planning and Zoning Administrator John Moss, Road and Bridge Department Superintendent Clint Kimball, Dick Staples of JRS Surveying representing the applicant, Co-Applicant Randal Wedel, Meredith Keller, and Moyie Springs City Council Member Tim Narvaez. The hearing was recorded.

Chairman Dinning said there were questions raised during the prior hearing so Commissioners had asked the applicant to take a look at those issues; the largest issue having to do with the easement along the west line. Commissioners will again allow public comment during this hearing.

Mr. Staples said in review of the easement on the south end and whether it was exclusive or public, there was nothing saying the easement was exclusive so he would call it a public easement. Mr. Staples

said this easement is showing as a single line on Lots 8H and 8E. The applicant also agrees to add 20 feet to the easement, however, the applicant also agreed to extend the road that comes in from Mountain View Road to the south to serve those lots thereby negating the need for that easement completely. Mr. Staples reviewed the map with Commissioners. Chairman Dinning said he had also wondered about something similar after the first hearing. Members of the public also reviewed the map of the easement in question. It was said the 60 foot easement shown on the south side of Lot 7 will be eliminated. There would still be access provided on the west side by the existing road. The property owners have proposed providing a slightly larger easement. Mr. Staples said there is already 20 feet, but the applicant will now provide an additional 30 feet taken from their property.

Chairman Dinning asked if the applicant's property has legal access off the 20 foot easement to Division Street. Mr. Staples said yes, it is not an exclusive easement. Mr. Staples said he has the will serve letters regarding utilities, power and water. A condition was mentioned as to the main line on Mountain View Road being extended to the edge of Lot 8F and Lot 8C. The remaining lots already have a main line in them. Mr. Staples said he has copies. The City of Bonners Ferry has no will serve letter, but the city did send Mr. Staples an email. Their condition is to provide 15 feet utilized in the location shown and the developer has agreed to install a primary conductor line. Mr. Staples said he has copies of all this information as well as a sketch of the primary conductor line.

Chairman Dinning asked if there are existing utilities that access Lots B and D. Commissioners asked if the entire line runs down the entire 20 feet easement down the west. Mr. Staples said yes. Chairman Dinning asked members of the public if they understand the new information. It was said the applicant will provide an additional 30 feet to create a 50 foot easement. Chairman Dinning said one issue that came up was the county road approach at the time lots are sold. Chairman Dinning asked about Panhandle Health District comment. Mr. Staples said he hasn't done anything with Panhandle Health District until the county approves the application. Mr. Staples said Panhandle Health District won't sign the plat until the county has as well so he hasn't moved forward with that.

Commissioners had no questions.

Chairman Dinning said to follow the hearing process Commissioners will provide the chance for the public to speak.

Mr. Moss said he has reviewed changes made and had no issues with those changes. Mr. Kimball said just for clarity, Lots 8A, 8B and 8D will access off Division Street only. Mr. Staples said it's Lots 8A and 8B only. Mr. Kimball said he would like a recorded documentation that the easement is a vacation. Mr. Staples said it was never recorded so it is not an easement. Chairman Dinning said what will occur is the final plat will reflect that easement does not exist. Mr. Kimball asked if there will be a location in which the developer will push snow as snow cannot be pushed out onto the county roadway and he added that is actually a state ordinance. Mr. Kimball asked if there is a plan for snow removal. Mr. Staples said the width of the roadway will allow for a lot of it. Mr. Kimball said it looks to fit the county's criteria

Commissioners opened the hearing to public testimony and asked for comments from those in favor of the application. There was no comment. Commissioners then asked if anyone had comments uncommitted to the application. No one spoke in favor of the application. Speaking uncommitted to the application was City of Moyie Springs City Council member Tim Narvaez. Mr. Narvaez said the first thing is the easement on South Division Street on the west side. There is a powerline and now there is advocating an easement on the other side of the subdivision so how does this tie together? It's not

really a 50 foot right-of-way as it's not contiguous. Mr. Narvaez said he brought a copy of the minutes from the City of Moyie Springs Council meeting stipulating a 50 foot easement from Moyie Springs. It was said this hearing is in regards to the 3rd addition. It was said in the early stages the matter came before the Moyie Springs City Council meeting. Roger Unruh owned property that tied into the Mountain View Heights Subdivision and Heritage Lane and there is a loop through Heritage Lane and Mountain View Road. Mountain View Road dead ends at the Unruh property. The Moyie Springs City Council recommendation was to tie into Heritage Lane, make a loop and tie into the cul-du-sac road to Lots 8H and 8G in order keep all traffic on the public roads due to substandard conditions of South Division. That recommendation was ignored, but it would have eliminated all these issues, according to Mr. Narvaez. Mr. Narvaez said for the future, Moyie Springs is going to try and get current on issues as so many incorrect things were done, whether it was done in-house or otherwise so they will try to stay ahead of the curve and none of this information is new as to discussion with Mr. Staples. Mr. Narvaez said another thing is that there are two more proposed subdivisions on the west side of South Division Street that will create seven more parcels. Mr. Staples was involved in some of that preliminarily so besides this impact there is more impact coming. Mr. Narvaez said this is not a bone of contention as he is for development, but he would like to see Commissioners keep in mind that this subdivision is not the only issue to come forward. Chairman Dinning asked if those other subdivisions are in city limits. It was said one subdivision is out in the county and another one is proposed for the county. Chairman Dinning stated the City Council for Moyie Springs said 50 feet was adequate to provide access on South Division Street. Mr. Narvaez said yes, for a contiguous 50 feet.

Chairman Dinning said in his understanding at the end of the minutes it states the Mayor entertained a motion to accept the plat with conditions of a 50 foot right-of-way for a road easement to be adjusted in the current plat. To him that indicates only a 50 foot easement on the land that Commissioners are considering today, the applicants' portion. Mr. Narvaez said that is his interpretation because you don't want an easement for power down a 50 foot easement. Chairman Dinning said going south down this private road, the motion said the condition of a 50 foot easement is to be adjusted on the current plat so if a 30 foot easement is provided and it's contiguous to the existing 20 foot easement, that is contiguous. Chairman Dinning questioned if the applicant owns the property all the way to the section line.

Mr. Narvaez said he hopes this comes together as he is not opposed to planned development in a good way. He added that he will go out on a limb and speak for the other council members that they are not opposed to sound development.

No one else from the public spoke uncommitted.

Speaking in opposition was Meredith Keller. Mr. Keller said he lives at the very tip of South Division Street and he mentioned that today you would not be able to get an ambulance to his house unless he pulled it there. Mr. Keller said Mr. Unruh has gone on record at meetings stating he wants to do the right thing. Most modern developers incorporate the cost of road maintenance into their development, either through covenants or homeowner's associations. Mr. Keller said he is not opposed to planned development either, but he doesn't want a development right up against his property. If it's a planned development, everyone benefits, but they won't benefit, according to Mr. Keller.

Commissioners asked the applicant for a statement in response to issues raised. Mr. Staples said in response to Mr. Narvaez, the city power easement is 75 feet and it somewhat overlaps everything. The existing 20 foot easement is just east of the section line on the west side of the property. The 30 foot

being a deed, is contiguous. Power poles are in a 30 foot easement, but the bigger problem is the power poles. It would be difficult or near impossible to widen or improve the easement because of the power poles. Mr. Staples said the centerline is offset. Mr. Staples used Commissioners' white board to show the existing 20 foot easement, the power pole and the additional 30 feet to be added to the easement.

Mr. Wedel said it could've been done, but it would have been a large undertaking as it would take the efforts of a number of property owners. Mr. Wedel added that they were also trying to obtain more easement from another property owner in another location, but that property owner has declined. Chairman Dinning said the only thing the developer has any control over is adding 30 feet from their property.

Mr. Keller said the document he has only shows 18 feet; not 20 feet for that easement. Chairman Dinning asked if there has been any thought regarding a road maintenance agreement. Mr. Wedel said that wasn't discussed at this time. Chairman Dinning mentioned that he thinks standard copies of road maintenance agreements can be obtained as he sees a few proposed lots that will be asked to be plowed out in the winter.

Chairman Dinning said this may warrant a couple more hearings. Mr. Staples said the Moyie Springs City Council had discussions of extending Heritage Lane. The Moyie Springs City Council did approve this application with the condition of providing an additional 30 feet to the easement. It was said this development is not within city limits, but it's in the area of impact so that is why the Moyie Springs City Council was notified.

There were no other comments from the applicant.

Chairman Dinning said as he understands, a will serve letter or email will be obtained from the City of Bonners Ferry stating they will provide utilities and will lay out where they should be placed, there will also be a will serve letter from Three Mile Water, the Panhandle Health District issue will be dealt with at the time of the final plat, and the proposed realignment of access off Mountain View Road clearly shows Lots 8A and 8B using the extension of the South Division Street easement. The applicant has agreed they would add 30 feet to the already existing 20 foot easement at the west edge of Lots 8A, 8B and 8D. The county road issue and Panhandle Health District have been discussed and they will be addressed prior to closing. The Unruhs own clear to the quarter line to city limits, which is north and west to this property. Chairman Dinning said rather than just adding 30 feet, the applicant has the ability to change the easement to 50 feet instead of 30 feet since they own the land. He further clarified to combine the footage of the easement to make it a 50 easement instead of a 20 foot easement and a 30 foot easement, to clear that up.

Mr. Kimball said, regarding the City of Moyie Spring's 75 foot easement, is there any overlap with any of these other easements. Mr. Staples said there is total overlap. Mr. Kimball asked when the easement is extended to a 50 foot easement, it is calling it the same or is it granting an easement over someone else's land. Mr. Staples said it is just right of use, not ownership. Mr. Kimball asked if there would ever be a point that a powerline could be placed in the road and he added that in all fairness, could it be fair to say this road could be impacted by a power pole placement. Just for clarity, even though it's a 50 foot easement, there is only 30 feet that can be used for a road. Mr. Kimball asked if a better description would be that there is a 30 foot easement for ingress or egress. The city easement is 75 feet and it's not certain how much is on each side of the section line. It was said a majority of the easement is on the east side of the section line. Mr. Kimball questioned, if someone bought Lot 8A, the only guarantee is

the 30 feet that would not be disturbed by power. Chairman Dinning said it appears that power could be an impact at any time or place. Chairman Dinning said the existing power line easement would cover that 30 feet. Mr. Kimball said the additional footage is provided by the Unruhs. Chairman Dinning said the City of Moyie Springs has already had to work on this for the road within the city limits and would probably work with the power company. Mr. Narvaez said this is the issue he was trying to convey. It's putting the burden of moving the power lines onto the city entity, the developer is being released from the financial burden and they are giving away an easement within an easement that could be given away by the original owner. A line just needs to be drawn outside of that power line easement. That is what is being sought for future impacts. Make the easement outside of the power line easement so it cannot be encroached as that is the only way it can be contiguous.

Mr. Wedel said those comments would be unreasonable because the north and south end of South Division Street, the main road that is improved, is on the city's right-of-way now. Mr. Narvaez said we have today and tomorrow, so we're not waiting to tomorrow. Mr. Staples discussed the easement granted by the city for easement and access being to the power line. The city has the right of use, not right of ownership. It was said consequently, if not inside of the easement, accessing utilities for a road would not be viable.

Chairman Dinning asked Mr. Moss if he received any comments from the City of Moyie. Going forward a lot of issues have been clarified and the adjustment of the road has helped a lot. As it sits today, the applicant has a right to use the 20 feet easement all the way to South Division Street and they can only control their land and have a reduced to impact that extends to two lots.

Chairman Dinning said one thought is the issue of the road to the west as it pertains to a maintenance agreement. It could place an unfair burden on those two parcels unless everyone on that road signed on to it, which the applicant doesn't have the ability to make someone do. The issue of an agreement within the subdivision is valid to him. There could be a restriction in the plat that once within the deed there may be road maintenance in the future or considered party to, but we can only deal with what the applicant has at this point, according to Chairman Dinning. Chairman Dinning added that he understands the issue with the city and if everything was perfect, Boundary County would've made changes to things over the years. Chairman Dinning stated that in being fair, he wants to open the hearing again to allow people to speak so they don't think they didn't have any opportunity to do so.

Commissioners asked if anyone from the public wished to speak in favor followed by speaking uncommitted. No one spoke. Speaking in opposition was Meredith Keller. Mr. Keller said when this process started, there had been four, 10 acre lots and now there are five, eight acre lots. Chairman Dinning said this application meets the lot size requirement, which is five acres. It was said five acre lots cannot be divided and Chairman Dinning stated that was correct.

Commissioner Kirby said this if he were the applicant, he would change the plan. The matter regarding South Division Street is bad and no one will want to touch it. South Division Street is out of the question as far as he is concerned because it's a mess. It appears that an idea was given to come off Mountain View Road and a cul-du-sac. Commissioner Kirby suggested an L shaped road heading north with a cul-du-sac as that would take care of the lots. North Division belongs to someone else. Then the Unruhs get their 30 feet back, according to Commissioner Kirby. If that adjustment was made and the road went both ways, north and south, you could say, goodbye to any property you couldn't use. To solve the problem with Lots 8D, 8C, 8B and 8A, adjust the lines to allow a cul-du-sac at Lot 8A. Commissioner Kirby asked if this is something that could be done to solve the problem.

Mr. Staples said Lots 8C and 8D are accessed by the road they had proposed so there are two lots total that will be accessed by South Division Street and these lots have the ability to use the 20 foot easement that exists right now. Mr. Staples mentioned the suggestion made by Commissioner Kirby and said regardless of what you do with the road, it probably won't get used. Commissioner Kirby suggested rethinking this issue so you don't have to worry about South Division Street. Mr. Keller said Commissioner Kirby makes a lot of sense and if Mr. Unruh had been here, it would make a lot of sense to him as he says he wants to do the right thing. It was said if this application is approved, it makes following development much easier and South Division Street cannot handle that much traffic.

Mr. Kimball said if we take a 60 foot easement out of acreage proposed, lot sizes would be less than five acres. Chairman Dinning said the lot size would remain the same as the easement does not dictate ownership and he added that the issue is South Division Street as everything else has truly been addressed.

Commissioner Pinkerton said he personally doesn't know what to do at this time as it pertains to South Division Street and the applicant cannot address this street. The applicant could have a 100 foot easement for those two or three lots, but it narrows back down to 20 feet. You have people who travel this road. Commissioner Pinkerton said we are not going to be able to fix this and it doesn't work having this easement here or force having this easement here. Chairman Dinning asked if there are plans to develop more land beyond this road. Mr. Wedel said no, they have no other land so he doesn't know where that came from. Chairman Dinning said it could be some other landowner who may want to develop and the issue with South Division Street will not go away. Commissioner Pinkerton said he doesn't see a fix no matter how wide the easement is.

Mr. Wedel said he thinks, as a member of the Unruh family, they take responsibility for the original situation, but they will set the development up with a private road and all those who buy lots will know that. The landowner will provide proper easements and it is solvable.

Chairman Dinning said Commissioners can close the hearing to public comment and discuss the matter or continue to do more thinking. Commissioner Kirby said he doesn't think this is a Commissioner decision, even though it ultimately is. Do Commissioners want to make a decision or have more time to think this through? Commissioner Kirby said his thought is that the issue is South Division Street and developers should do what they want to do without messing with South Division Street. Commissioner Pinkerton said as this sits right now, does this application meet county requirements? Mr. Moss said in terms of parcel size and zone, it does meet county requirements as long as it meets Road and Bridge criteria. The next question for Road and Bridge is if what is proposed meets Road and Bridge requirements? Chairman Dinning said these are private roads; all of them. The jurisdiction for Road and Bridge only pertains to approaches. Mr. Kimball said he has worked with JRS Surveying and the applicant and they have been workable to reduce the access burden so the application has complied with road and Bridge requirements. It was said that Mountain View Road is a county road so the approaches there have to meet standards of Road and Bridge. Mr. Kimball said they have met requirements. Commissioner Pinkerton asked about South Division Street and Mr. Kimball replied that is not for Boundary County. Commissioner Pinkerton said South Division Street is not the county's issue so we go back to Planning and Zoning and ask if standards have been met. Mr. Moss said Planning and Zoning is based on Road and Bridge and Panhandle Health District approval. As far as Planning and Zoning is concerned, the proposed subdivision is compliant and the easement issue is outside of Planning and Zoning's purview. Mr. Moss added that as an observation, the previous subdivisions are all dependent

on coming in from a single access route so there are 16 parcels involved in this area and all are dependent on Mountain View Road so the thought is that there might be a bottleneck, but ultimately access for getting out as well. Chairman Dinning said if something meets the Planning and Zoning Ordinance, it would be arbitrary for Commissioners to deny it. Even though the application may not be ideal, the question is if it meets the ordinance and it does as it stands today. We are looking at water and electric being confirmed and will deal with Panhandle Health District so the public health issues are met.

Mr. Narvaez suggested to take the road off of a cul-du-sac and come out and down and Commissioner Kirby had mentioned, and then take it the other way. It would eliminate so many issues and what's the distance for some additional road.

Mr. Staples said it's a matter of practicality on South Division Street. You can have the road length, but what is the likelihood of having someone follow Mountain View Road. Mr. Wedel said originally the county concern was to reduce traffic on Mountain View Road and with this last revision traffic will increase, so he cannot say two additional lots will make any difference when you already have 30 lots on South Division Street.

The viewpoint of Road and Bridge as to the impacts to Mountain View Road was accesses and not having an access for every house so JRS Surveying did work with them on that. The only question is what will be between Lots 7 and 8 and if whatever happens meets the standard, it would probably fit too.

Chairman Dinning closed the hearing to public testimony and stated that Commissioners will discuss this and come to a conclusion, which is to deny the application, extend the hearing, etc.

Commissioner Pinkerton said his discussion is the only bone of contention, which is the west side, South Division Street and with the power line there, he doesn't see any improvements. That power line will be there so widening this area is of no use for anyone. He would like to see this cul-du-sac issue considered.

Commissioner Pinkerton said he would like to make a motion to approve the application with an amendment included to add the additional cul-du-sac to lot 8A so all pieces of property are accessed from Mountain View Road. Commissioner Kirby said these accesses don't have to be 60 feet or be huge; it's just to allow access for emergency vehicles.

Chairman Dinning said we need to go back and open the hearing again to ask questions and allow for comment.

Commissioner Pinkerton questioned if the applicant would be workable in making access to Lots 8A and 8B from a proposed cul-du-sac from Lots 3, 4, and 8C and then run Lot 8C's property line up to Lot 8A. Mr. Wedel said he couldn't answer that as he has to consult with other family members, but he does see the point and he added that he sees Commissioners taking responsibility for South Division Street when they don't need to. The question is appreciated and it does make sense, according to Mr. Wedel.

Chairman Dinning said Commissioners will continue this hearing, etc. Chairman Dinning said if access is changed, they don't have to worry about the 30 foot access. Mr. Wedel said that is the requirement of the Moyie Springs City Council. Chairman Dinning said the Moyie Springs City Council would only have input with the county and they did get their comment. Chairman Dinning said the other long term issue

Mr. Staples brought up is that access can be provided, but if someone wants to drive the easement, they will.

12:20 p.m., the hearing ended and was rescheduled for January 8, 2018.

Commissioners recessed for lunch at 12:30 p.m.

Commissioners reconvened for the afternoon session with Chairman Dan Dinning, Commissioner LeAlan Pinkerton, Commissioner Walt Kirby, Clerk Glenda Poston, and Deputy Clerk Michelle Rohrwasser.

1:30 p.m., Commissioner Pinkerton moved to go into closed session pursuant to Idaho Code 31-874. Commissioner Kirby second. Motion passed unanimously. 1:40 p.m., Commissioner Kirby moved to go out of closed session. Commissioner Pinkerton second. Motion passed unanimously.

County Civil Attorney Tevis Hull joined the meeting to discuss various matters. Attorney Hull said he can make changes needed to the easement agreement for the proposed bike path and send the agreement to Commissioners.

Commissioner Pinkerton moved to approve a county employee's request for reduced wages for fulltime employment understanding it will be the employee's responsibility to research the impacts to social security and PERSI benefits, and that this employee is an at will employee who is still subject to the terms of the Boundary County Employee Handbook. Commissioner Kirby second. Motion passed unanimously.

1:50 p.m., Commissioner Pinkerton moved to go into executive session pursuant to Idaho Code 74-206(1)b, to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Commissioner Kirby second. Commissioners voted as follows: Chairman Dinning "aye", Commissioner Pinkerton "aye" and Commissioner Kirby "aye". Motion passed unanimously. The executive session ended at 2:17 p.m. No action was taken.

Attorney Hull left the meeting.

Clerk Poston and Commissioners discussed matters pertaining to Selkirks Pend Oreille Transit Authority (SPOT). Clerk Poston said the first Memorandum of Understanding (MOU) did not include the mention of tires, but the new MOU dated year 2017 does reference tires.

Commissioner Pinkerton moved to sign the Lease Agreement with Xerox. Commissioner Kirby second. Motion passed unanimously.

Commissioner Pinkerton moved to authorize the Chairman to sign the Idaho Office of Emergency Management 2016 Grant Adjustment Notice for the 2016 Emergency Management Planning Grant (EMPG), Award Number 16EMPG021 for a total award amount of \$30,269.00. Commissioner Kirby second. Motion passed unanimously.

Clerk Poston read aloud the differences between the old SPOT MOU and the more recent MOU.

Commissioners and Clerk Poston resumed their discussion on personnel matters.

Commissioner Pinkerton moved to send a letter to county department heads and elected officials pertaining to vacation hours that exceed the allowable amount of hours that can be carried into the next year.

Commissioner Kirby left the meeting.

County resident Sandra Aders stopped by to request Commissioners advocate for people with conditions as it pertains to suffering from electromagnetic hypersensitivity. Ms. Aders explained that Burlington Northern Santa Fe has a track nearby her home that puts off high levels of electromagnetic frequencies and it is affecting her health. Commissioner said they would see what they could do. Ms. Aders left the meeting at 3:44 p.m.

Commissioner Pinkerton moved to cancel year 2017 taxes in the amount of \$296.62 and fees in the amount of \$151.04 for a total of \$447.66 for parcel #SR61N01E222411A as the home is not occupied. Chairman Dinning yielded the chair to second. Motion passed unanimously.

Commissioner Pinkerton moved to cancel year 2017 taxes in the amount of \$1,615.26 and fees in the amount of \$151.04 for a total of \$1,766.30 for parcel #SR61N01E103451A as the zoning certificate was inaccurate. Chairman Dinning yielded the chair to second. Motion passed unanimously.

Commissioner Pinkerton moved to grant an extension of time and to accept payments of \$50.00 per month starting January 15, 2018, toward year 2017 taxes for parcel MH60N01W031501A. Chairman Dinning yielded the chair to second. Motion passed unanimously.

There being no further business, the meeting adjourned at 4:00 p.m.

DAN R. DINNING, Chairman

ATTEST:

GLEND A POSTON, Clerk
By: Michelle Rohrwasser, Deputy Clerk