

LIFEGUARD

GENERAL STATEMENT OF DUTIES:

Maintains safe swimming conditions in the pool, on the deck, and surrounding areas. Creates a safe and positive atmosphere that promotes public safety and engagement.

DISTINGUISHING CHARACTERISTICS OF CLASS:

The incumbent of this class is responsible for safety and education of the public users of the City's municipal swimming pool. Incumbent receives general instruction from the Head Lifeguard.

EXAMPLES OF DUTIES:

Maintains staff and patron safety, order, and discipline at the assigned aquatics facility. Performs emergency water-rescue techniques to assist persons in distress, applies CPR, and administers standard first aid when necessary. Assists in the implementation of aquatics programs and special events. Explains and interprets operational and programmatic rules and regulations to pool patrons; enforces or refers enforcement to proper authorities. Ensures general safety, cleanliness, and appearance of pool areas, restrooms, and showers when able to do so without distraction from lifeguarding responsibilities. Performs related work as required.

- Maintains constant surveillance of the pool and the pool areas.
- Maintains current knowledge of all emergency procedures within pool and pool area.
- Responds to emergency situations immediately in accordance with City policies and procedures; provides timely and accurate reports and follow-ups.
- Knows, understands, and consistently applies health and safety rules, policies, guidelines for the pool and pool area.
- Conveys information on programs and schedules.
- Maintains accurate records required by the City and state agencies.
- Performs equipment checks and ensures availability of required equipment.

REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:

Knowledge of approved water-rescue and accident-prevention techniques, emergency procedures, simulation drills, water-safety policies, first aid, and CPR. Knowledge of water-safety practices and procedures. Some knowledge of operational safety and maintenance requirements for aquatics facilities.

Ability to react efficiently and effectively in emergency rescue situations.

Ability to perform assigned tasks requiring physical strength and agility.

Ability to react efficiently and tactfully with the public and to be capable of enforcing regulations firmly and impartially.

Ability to serve the public and fellow employees with honesty and integrity.

Ability to establish and maintain effective working relationships with the general public, co-workers, elected and appointed officials, and members of diverse cultural and linguistic

backgrounds regardless of race, religion, age, sex, disability, political affiliation or sexual orientation.

Skilled in pool water rescue, accident prevention techniques, water-safety procedures, standard first aid, and CPR.

PHYSICAL REQUIREMENTS:

Ability to swim and perform in-water rescue. Ability to react to emergency situations by quick movements, strenuous activity, and on occasion assist or lift persons in distress of varying weights. Required to remain alert to dangerous situations while sitting, standing, or walking for various lengths of time. Ability to communicate verbally across distances in a noisy environment.

ACCEPTABLE EDUCATION AND EXPERIENCE:

Must be 16 and have completed 9th grade

SPECIAL REQUIREMENTS:

American Red Cross Life Guard certification, First Aid and CPR certifications.

HEAD LIFEGUARD

GENERAL STATEMENT OF DUTIES:

Is responsible for overseeing and coordinating the City swimming pool, swimming lessons, pool staff, and other pool programs. Maintains safe swimming conditions in the pool, on the deck, and surrounding areas. Creates a safe and positive atmosphere that promotes public safety and engagement.

DISTINGUISHING CHARACTERISTICS OF CLASS:

The incumbent of this class is responsible for the daily operations, safety, and scheduling of the City Pool. Incumbent receives general instruction from the City Administrator. Incumbent of this class is responsible for all of the duties of a lifeguard plus the general oversight of the pool operations.

EXAMPLES OF DUTIES:

Is responsible for direct supervision of all lifeguards. Is responsible for scheduling pool activities and lessons. Maintains staff and patron safety, order, and discipline at the assigned aquatics facility.

- Scheduling the swimming lessons for the season
- Scheduling the lesson times, open swim time, lap swim time, and special activities
- Setting the work schedules for the lifeguards
- Scheduling ongoing training and recertifications for the lifeguards
- Documenting and reporting any problems or abnormal events
- Coordinating with the City's water department on any pool or water problems
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REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:

Knowledge of approved water-rescue and accident-prevention techniques, emergency procedures, simulation drills, water-safety policies, first aid, and CPR. Knowledge of water-safety practices and procedures. Some knowledge of operational safety and maintenance requirements for aquatics facilities.

Ability to react efficiently and effectively in emergency rescue situations.

Ability to perform assigned tasks requiring physical strength and agility.

Ability to react efficiently and tactfully with the public and to be capable of enforcing regulations firmly and impartially.

Ability to serve the public and fellow employees with honesty and integrity.

Ability to establish and maintain effective working relationships with the general public, co-workers, elected and appointed officials, and members of diverse cultural and linguistic backgrounds regardless of race, religion, age, sex, disability, political affiliation or sexual orientation.

Skilled in pool water rescue, accident prevention techniques, water-safety procedures, standard first aid, and CPR.

PHYSICAL REQUIREMENTS:

Ability to swim and perform in-water rescue. Ability to react to emergency situations by quick movements, strenuous activity, and on occasion assist or lift persons in distress of varying weights. Required to remain alert to dangerous situations while sitting, standing, or walking for various lengths of time. Ability to communicate verbally across distances in a noisy environment.

ACCEPTABLE EDUCATION AND EXPERIENCE:

Must be 18 and have graduated from high school or equivalent.

SPECIAL REQUIREMENTS:

American Red Cross Life Guard certification, First Aid and CPR certifications.

For additional information, call 267-3105.